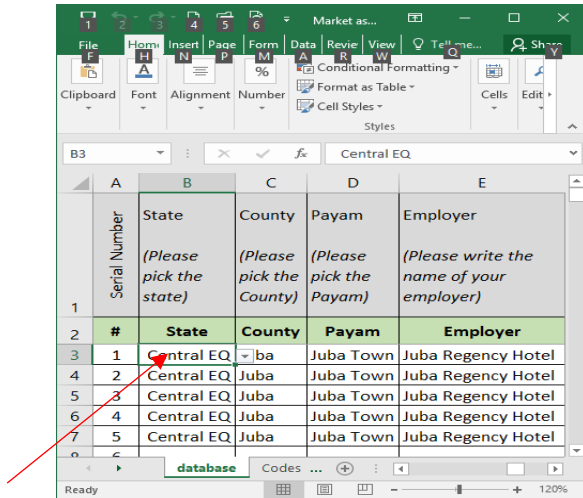
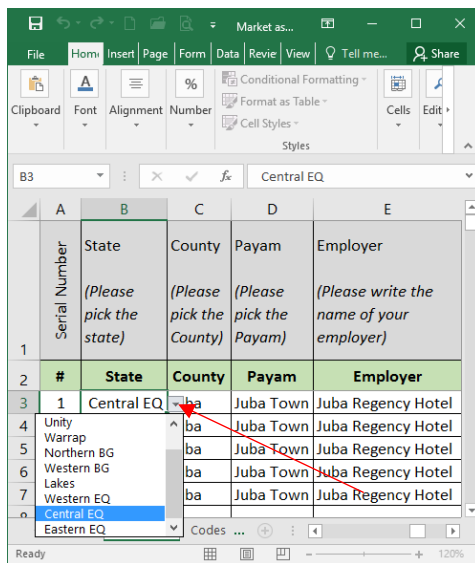


## How to fill the Excel spreadsheet

1. Open the Excel spreadsheet: *Labour Market assessment\_RSS\_2020.xlsx*
2. Click on the cell or highlight cell **B3** or **B#1**



3. Click on the small arrow to reveal the respond category for the pre-coded question(s)



4. Cell that do not have an arrow is an open question which need to be completed manually, for example the name of employer, name of employee and so on
5. Please note that the first four columns (A, B, C, D and E) are about the graphical location of the Employer and not about the Employees. For Juba based employers everything will be Central Equatoria, Juba County and then specify the payam (Kator, Juba Twon, Munuki etc) followed by your employer name.